

# **JOB POSTING**

## **COORDINATOR - DISCIPLESHIP AND EDUCATION AND YOUNG ADULT DISCIPLESHIP**

### **The Falls Church Anglican: Coordinator, Discipleship And Education And Young Adult Discipleship**

**The Falls Church Anglican is seeking a** full time Coordinator to develop and oversee implementation of quality, effective methods for adult discipleship and spiritual formation and Young Adults ministries. He or she will assemble, lead, and direct ministry teams of staff, parishioners, volunteers, and other partners to achieve TFCA and departmental objectives and goals.

**The ideal candidate will have a proven ability to** shape and drive a strategic and effective framework for effective adult education and formation through education, mentoring, events, and other approaches. He or she will be theologically mature and have demonstrated success within a (preferably, but not required, Anglican) church environment. The ideal candidate will be well versed in the best practices of multi-generational discipleship ministry and will have a passion to see adults of all ages grow and thrive in their Christian faith. He or she will have a track record of multiplying ministry through developing a network of effective lay leaders, mentors, and teachers. He or she will be able to work effectively with minimal administrative support.

**He or she will be committed to** a biblically orthodox Christian faith and have a love for seeing people grow in their faith as disciples of Jesus Christ, a passion for Young Adult Discipleship, and in moving ministry forward, producing scripturally grounded, faith-sharing images of Christ, energized by a challenging position and a desire to see the gospel spread in our community.

**This position is an excellent opportunity to** help our church live into its mission to proclaim the gospel, make disciples, and be a beacon of hope and agent of grace for our community and world by helping people grow deep roots in their faith and be formed more into the image of Christ.

### **About The Falls Church Anglican**

We are an evangelical, historically Anglican congregation in Northern Virginia. Our vision is that Christ be King in our lives and in the lives of others. Employees of The Falls Church Anglican come together to serve God, one another, our congregation, our community, and our world. As disciples of Christ, our employees steward their

responsibilities with care, demonstrating the fruits of the Spirit in their daily responsibilities. We offer a workplace focused on the excellence that glorifies God as we perform our work, both in readiness to do our daily tasks and in embracing and knowing how the Word of God applies as we serve. We also model grace in our interactions, in thankfulness for the grace we are given in Christ. Learn more about who we are and what we believe at [www.tfcanglican.org/visit/what-we-believe](http://www.tfcanglican.org/visit/what-we-believe).

### **Our Mission is to:**

- Love our neighbors to new life in Christ.
- Build strong, loving families and friendships.
- Raise up youth to be strong in faith and future leaders of the church.
- Equip and send out all members of our church to serve Christ with vision in the workplace, community, home, church, and the world.
- Send out well-trained ministers and teams to start new churches.
- Bring the healing touch of Christ to those in need.

### **Job Responsibilities**

The Coordinator for Discipleship and Education and Young Adults, who is based in Falls Church and reports to the Director, Discipleship and Outreach, is responsible for the following:

- Cast a vision, define a roadmap, and manage implementation of both adult discipleship and spiritual formation and young adults. Identify needs, develop plans, and ensure effective methods.
- Plan and deliver quality adult education content, instruction, integration, and evaluation. Ensure biblical orthodoxy in all teaching and formation methods.
- Develop and implement an intergenerational discipleship and mentoring culture at TFCA.
- Oversee affinity ministries (men, women, young adults, and possibly others).
- Assemble, lead, and direct ministry teams of staff, lay leaders, volunteers, and other partners to achieve TFCA and departmental objectives and goals.
- Recruit, assemble, and equip volunteers to facilitate action plans for each area of responsibility.
- Prepare for and deliver periodic special events designed to achieve ministry goals. Includes planning for outcomes, managing logistics, and coordinating scheduling.
- Monitor and report on outcomes; adjust for improved results; grow participation.
- Plan and budget; demonstrate effective use of limited resources.

## **Qualifications**

We're seeking candidates who have a strong desire to see people come to Christ, excel in relationship building, are results oriented, and have strong education and people skills. You will have:

- BA/BS in related field.
- At least 3 years' experience planning and coordinating education, Christian education or other relevant ministry, including experience leading small groups, making presentations, and teaching classes
- At least 3 years' experience in managing volunteers
- Excellent interpersonal, small and large group, and written communication skills.
- Knowledge of young adults as a ministry demographic
- Intermediate skills in relevant office technology including applications, database, presentation, and social media.
- Satisfactory background check

This is not a clergy position.

Compensation dependent upon experience, and we have an excellent benefit package.

## **How to Apply**

Please send a cover letter and resume to Mary Connell, Administrative Assistant for Discipleship and Outreach, at [do@tfcanglican.org](mailto:do@tfcanglican.org). We hope to fill the position by May 15, 2018.

Learn more about us at [www.tfcanglican.org](http://www.tfcanglican.org)