

How to Create a New Repeating Gift in <u>Church Center</u> (Web Browser) Using the mobile app? <u>Click here for instructions.</u>

1. Navigate to <u>Church Center</u>. You may access <u>Church Center</u> by clicking the <u>"Give"</u> tab in the upper-right corner of our <u>website's home page</u>.



2. Select "Give" from the Church Center menu at the top right of the page.



Instructions continue on the following page.

3. Enter the dollar amount you wish to give on a repeating schedule. Make sure you've selected "Operating Fund." Under "Frequency," select "Regularly." Choose your preferred giving cadence and enter the requested personal information. Select "Continue."

Give					\$ USD
\$ 500	٢	Operating F	×.		
					+ Add donation
Frequency					
Regularly					~
Monthly		~	on the	2nd	~
My first donation	will be:				
6/2/2024					~
Email					
Email					
Name					
First name				ast name	
			Continue	e	

- 4. Click "Log in to access saved payment methods or add a bank account."
 - 1. Enter your email address when prompted. You will receive a verification code in your inbox. *Alternately, you may choose to receive and verify the code using your mobile number.*
 - 2. Retrieve it and enter it as prompted, then continue following the prompts to log in.

My information



To get started, enter your email address. We'll send you a code you can use to log in or create an account.

name@email.com By continuing, you agree to Planning Center's <u>Terms of</u> <u>Service</u> and <u>Privacy Policy</u>.



Use mobile number instead

Instructions continue on the following page.

5. Add a payment method. We accept ACH transfers (when logged in) and all major credit and debit cards.

Card number	Expiration	CVC	CVC	
1234 1234 1234 1234 🛛 🚺 🦉 🎆	MM / YY	CVC	35	
Country	Zip code			
United States ~	12345			

- 6. *Recommended:* Select the box indicating you will cover the processing fee.
 - Add \$11.29 to cover the processing fee Note: ACH bank transfers only cost \$0.30
- 7. Click "Start giving [amount] [frequency] now."



8. Congratulations! You did it. Check your inbox for email confirmation.

How to Create a New Repeating Gift in Church Center (Mobile App)

- 1. Download the Church Center app from the <u>Apple App Store</u> or <u>Google Play Store</u>.
 - a. Open the app and click "Get Started."
 - b. In some cases, you will be directed to Restoration's page immediately. If not, you will be asked to share your location. Choose "continue." Either allow your phone to share your current location with the app, or enter Restoration's zip code: 22207.
 - c. You will be shown a list of local churches with Church Center accounts. Type "Restoration Anglican" in the search bar and hit "enter."
 - 11:08 al 🕆 🗖 11:08 al 🕆 🔳 1b First, we need to find your church -**Church Center** and to do that, we need your location. connects you with the life of You can also search for your church. your church manually by providing an address. city, or postal code. 1d 1c 8 CENTI - CITI ATIC Christ Crossman UMC CENTI DMV (District of Columbia-Maryla... Restoration Anglican Church NTI DMV MARYLA ⑦ Don't see church? CENTI - CITI CENTI DMV (District of Columbia-Maryla... CENTI DMV VIRGINIA Arlington Community Church dee q w ertyui o p s d f g h j k 1 а vbnm \Diamond Ζ х С \otimes

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search

d. Select "Restoration Anglican Church."

- 2. Click "This is my church."
 - a. You will be prompted to enter your phone number. Once you've entered your information, select "next."
 - b. If we have a profile for you in the system, a verification code will be sent to the phone number or email address you entered.
 - c. If after entering your phone number Church Center cannot locate a matching profile, your email address will be requested as well and a code will be sent to your inbox.
 - d. Enter the code. Click "next."



- 3. Planning Center will match your information with an existing profile in our system.
 - a. Choose "Log in as [your first name]"
 - b. You will be brought to the home page of the app. Select "Give" from the menu at the bottom.



- 4. Enter the amount you wish to give on a repeating basis.
 - a. Select "Next"
 - b. Under "Fund," select "Operating Fund." Under "Frequency," choose from the menu the frequency at which you'd like to give. Choose the day of the month you'd like the gift to be drawn from your account and when you'd like the gift to begin.
 - c. Add a payment method. We accept ACH transfers and all major credit and debit cards.
 - d. *Recommended:* Check the box to cover the processing fee for the transaction.
 - e. Click "Start giving [amount]." You will receive confirmation of the new repeating gift to your email.

